

**Family & MWR Outdoor Yard Sale & Flea Market**  
**Rules & Limitations – Keep This Page For Your Records**



1. Event will be held on Saturday, 09 March 2019 from 7am-11am at Festival Fields (corner of Andrews Ave. and Division Rd.)
2. Space rentals and event are open to the public.
3. Participant (seller) access to Festival Fields for setup will be allowed on Saturday, 09 March 2019 beginning at 5am. Booth space locations will also be given at that time.
4. All participants must be checked in by 6am and vehicles removed from field by 6:40am due to traffic safety concerns. Vehicles may not enter or park on the event field between 7am and 11am.
5. All retail or commercial vending require an executed contract to participate (this includes but is not limited to Scentsy, Mary Kay, home-based businesses, arts and crafts made for retail, etc.). No live animal sales. No weapons sales.
6. MWR reserves the right to remove items from sale without discussion (i.e. items are considered to be inappropriate or endanger patrons in any way).
7. Military ID (active duty service members & their dependents, retired military, reserve, DOD personnel) is required for Government Rate (GOV) pricing. If you are mailing your registration form, you will either have to bring in your ID card prior to October 12 or show it at the registration table the day of the event. If no ID is shown, the General Public rate will be applied.
8. Tables are limited and will be allocated based on the date of registration form and payment received. Once all available tables have been reserved, an update will be posted on the following webpage <http://rucker.armymwr.com/us/rucker/programs/special-events>. Unreturned tables will incur a replacement fee of \$150.
9. All participants are responsible for their individual change fund.
10. Participants may bring canopies, but no tent stakes may be longer than 12”.
11. Vehicles may not enter or park on the event field at any time between 7am and 11am due to safety concerns. Sellers with heavy items will be placed along the street for easy pick up on a first-come, first-serve basis. MWR is not responsible for helping participants (sellers) or patrons (buyers) setup or move items from sales booths to pick up point and/or vehicles. Please plan accordingly with hand-trucks, dollies, wagons, etc.
12. Electricity is available on the event field on a first-come, first-served basis. Participants are responsible to bring their own extension cord(s), if needed.
13. Participants must keep merchandise within their marked (paid) area.
14. MWR is not responsible for any lost or stolen articles. Each area must be manned at all times by the participant. You are responsible for safeguarding any and all funds collected. Any funds lost or stolen is not the responsibility of DFMWR or the government.
15. Children must be supervised at all times. No pets allowed.
16. Festival Fields (sale site) must be vacated NLT 1:00pm Saturday.
17. **Participants must clean up and remove all trash and unwanted items from sale site. No exceptions. Trash is to be thrown away in dumpsters not in patron trashcans.**
18. Sorry, no refunds. All site sales final. In the event of severe weather, the rain date is 16 March 2019. Participants will be notified if the event is postponed, otherwise it will be a rain or shine event. Cash, Credit Cards and Checks (made out to **IMWRF**) are accepted.

**Application and payment is recommended early but may be accepted on the day of the event. Payment will be accepted at MWR Central (Leisure Travel, BLDG 5700 room 130) until 1:00 PM, MWR Headquarters (BLDG 5700 room 390) until 1:00 PM, or mailed to the below address.**

Phone: 334-255-1749/9810      Fax: 334-255-1874

Mailing Address: Family & MWR Special Events, PO Drawer 620189, Fort Rucker, AL 36362

## Family & MWR Outdoor Yard Sale & Flea Market

### ----- Registration Form – Return This Page to Register -----

Point of Contact: \_\_\_\_\_ Phone #: \_\_\_\_\_

E-mail: \_\_\_\_\_

Address: \_\_\_\_\_

City: \_\_\_\_\_ State: \_\_\_\_\_ Zip: \_\_\_\_\_

Military ID required for Government Rate (GOV) pricing (active duty service members & dependents, retired military, reserve, DOD personnel). If you are mailing your registration form, you will either have to bring in your ID card prior to March 9th or show it at the registration table the day of the event. If no ID is shown, the General Public rate will be applied on event day and your tables will be reallocated.

#### 1. Space & Table Request - Check One:

Government Rates:		
<input type="checkbox"/> 15' x 20' - \$25	<input type="checkbox"/> 30' x 20' - \$35	<input type="checkbox"/> Tables - \$10ea How many? ____
General Public Rates:		
<input type="checkbox"/> 15' x 20' - \$35	<input type="checkbox"/> 30' x 20' - \$45	<input type="checkbox"/> Tables – \$10ea How many? ____

2. Amount enclosed for space rental: \$ \_\_\_\_\_ + Table Rental: \$ \_\_\_\_\_ = **Total: \$** \_\_\_\_\_  
Make checks/money orders payable to IMWRF.

3. Do you expect to sell large or heavy items, i.e. dressers, dinette sets, etc? Yes \_\_\_\_\_ No \_\_\_\_\_  
\*\*\*If you circle yes, your site will be located next to the road for easy transfer of large items on a first-come, first-serve basis.

4. Will you need to be near power 10/20amp? Yes \_\_\_\_\_ No \_\_\_\_\_  
You'll be responsible for providing your own extension cords, if needed.

5. Comments or special requests:

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I have read, understand, and agree to abide by the Outdoor Yard Sale rules and limitations.

Signature: \_\_\_\_\_ Date \_\_\_\_\_

To be filled out by MWR Office: Date Paid: \_\_\_\_\_ CC/ Check # / Cash Paid: \_\_\_\_\_ ID Checked (GOV only) \_\_\_\_\_